



Credit and Collection Trainee

(M/F) – FULL TIME

Advanzia Bank S.A. is a European online direct bank specialising in credit cards and card payment solutions for consumers, business partners and financial institutions. Advanzia was founded in 2005 in Luxembourg. With over one million active credit card customers, we are a leading online credit card issuer in Germany and have a strong presence in Luxembourg, Austria and France.

As a result of our rapid growth, Advanzia offers many job opportunities for dynamic, skilled and open-minded team players. We are currently looking for a trainee to work in our Credit and Collection department.

ABOUT THE JOB

As a student, you will support the Credit and Collection department:

- Providing assistance to the team regarding the manual application process, i.e. operational checks of client documents
- Dealing with daily administrative tasks such as filing and mailing
- Updating records in the databases

WHAT WE OFFER

- A student contract for up to six months, depending on your availability
- Dynamic and international work environment
- Participation in various CSR initiatives and company events

ABOUT YOU

- You are under 27 years old and enrolled as a student in Luxembourg or abroad
- You follow a bachelor's or master's program in law, finance, or similar
- You have a good command of MS Office tools

WHAT WE EXPECT

- Good written and verbal communication skills
- Precise and accurate working style
- Pro-active, flexible, reliable and autonomous individual
- Fluency in German; a working knowledge of English and/or French will be considered as an asset

Located in bright and modern offices in Munsbach at 15 minutes from Luxembourg City, Advanzia currently employs more than 150 staff from all over Europe. We offer a pleasant and collaborative working atmosphere in a truly multicultural environment, and we are always looking for talented and enthusiastic people to join our team.

Looking for a first professional challenge in a fast-growing company?

Apply today and send your CV and motivational letter (stating your availability) to jobs@advanzia.com!

