



LOOKING FOR MORE THAN A JOB?
JOIN US!



CARD PAYMENTS & PROCESSING OFFICER (M/F/D)

The Card Payments & Processing Officer will support the operations and advancement of the bank's card processing services. As part of the Card Processing team you will play an important role in planning Advanzia's credit card system solutions. You will participate in the design of the processing system and related modules, including account management, card payment authorisation flows, transaction clearing and account life cycle processes. This opportunity is a full-time CDI contract.

ABOUT THE JOB | What will you do?

As a Card Payments & Processing Officer, you will be responsible for the following activities:

- Participate in maintaining and improving business logic in the credit card processing system
- Collaborate with business departments and technical teams to design business solutions
- Research system documentation to identify and assess new functionalities
- Control and update functional parameters of the processing operating system
- Document, organise and test changes in the processing system flows
- Participate in design workshops and service reviews with the processing system provider
- Support the internal helpdesk
- Offer third level support for internal business users

ABOUT YOU | What's your background?

- University degree in business management, banking or a technology-related field
- First professional experience as a Business Analyst or similar in a financial or technical area
- Analytical mindset with strong communication and problem-solving skills
- Good understanding of technical process and business requirements documentation
- Knowledge in credit card issuing and processing related topics is an advantage
- Understanding of payment processes, networks and functionalities is an advantage
- Experience in working with external suppliers
- Good command of Microsoft Office tools

WORKING FOR ADVANZIA

THE UNCONVENTIONAL BANK

WHAT WE EXPECT | What are your skills?

- Strong communication and interpersonal skills
- Good organisational skills
- The ability to multi-task and meet deadlines
- Good decision making and problem-solving skills
- Dynamic and results-oriented personality
- Ability to work autonomously and take initiative with little supervision
- Teamwork skills and the ability to lead and motivate all involved stakeholders
- A proactive and reliable team player
- A precise and accurate working style with an eye for detail
- Fluency in English

WHAT WE OFFER | What advantages will you have?

- Competitive compensation package
- Attractive benefits as part of the banking collective agreement
- Wide range of additional advantages such as language courses contribution, health initiatives, employee travel insurance, preferential conditions for Advanzia products, etc.
- Training and development initiatives
- Dynamic and international environment
#TeamAdvanzia
- Participation in various Corporate Social Responsibility (CSR) projects as part of the bank's [Advanzia Plus](#) initiative

Where you will be working

Located in bright and modern offices in Munsbach at 15 minutes from Luxembourg City, Advanzia currently employs more than 200 staff from all over the world. We offer a pleasant and collaborative working atmosphere in a truly multicultural environment.

Looking for a new professional challenge in a fast-growing company?

Apply today and send your CV and motivational letter in English to jobs@advanzia.com

Click [here](#) to find out more about your career opportunities at Advanzia Bank.

